Hazard Identification and Risk Assessment

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| **Description of Event**  (Include a detailed description of the event including who it is aimed at, the format of the day and where it will be held, as well as approximately how many event staff and participants there will be) |  |

List at least 10 hazards. The hazards you list must include at least one actual or foreseeable hazard from the following list:

* Physical environment
* Plant/equipment
* Work practice
* Security issue

Describe each one and include the risk rating and a suggested risk control. Identify who is responsible. Ensure the risk rating is scored as per the risk legend included with this plan.

An example for each of the four types of hazards is included as guidance for marking.

| **Hazards (Actual or Foreseeable)** | **Description of the hazard (include enough information and examples to show that this hazard has the level of risk you are assigning)** | **Risk Rating** | **Risk Controls** | **Responsible** |
| --- | --- | --- | --- | --- |
| Aggressive customers (security issue) | Aggressive customers can be commonly found at events, especially as for this event there is alcohol. | VH | Customers are required to buy alcohol tickets at the gate, and they may only buy a maximum of 3 tickets. | Events Manager/Gate staff |
| Injuries from unsafe manual handling (plant/equipment) | Injuries can result from picking up equipment required for the events and not using safe manual handling practice. Back injuries are the most concerning and most common. As there is quite a lot of lifting to do for events this is a probable hazard. | VH | Training/information for staff on safe manual handling practices. | All staff involved in the event |
| Slips and trips (physical environment) | Slips and trips can occur as there is a lot of equipment plus cabling for an event. Slips and trips are very concerning as they can result in multiple injuries. | VH | Information for staff on safe work practices plus guidance on PPE such as sturdy work boots. | All staff involved in the event |
| Fatigue (work practice) | Fatigue is a very common problem due to the long working hours that surround events. Fatigues is concerning because it can result in effective and unsafe work, as well as ongoing stress. | VH | Training/information for staff on fatigue management. | All staff involved in the event |
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